

Hi Courts Customer,

To ensure a smooth and efficient claim process, please have the following details ready when submitting a claim:

Type of Benefits	Supporting Documents
	❖ Duly completed <u>Claim Form</u>
	 Copy of police report
	 Authorization letter to obtain your records and information
	 Financial reports from the licensed financial institutions
Identity Theft	 Original receipts of legal fees, court fees, miscellaneous fees used to resolve identity theft
	 Unpaid leave proof from employer – referring to Lost Wages benefit
	 Demands, notices, receipts, summonses, complaints, or legal papers
	connected to the identity theft cover
	Duly completed <u>Claim Form</u>
	❖ Copy of police report
Accidental Death	Copy of death certificate
	Nominee's identity card (if nominee is stated in the policy) or
	claimant's identity card and proof of relationship (if no nominee is
	stated in the policy)
	Letter of Administration/ Sijil Faraid or its equivalent as applicable.
	 Detailed medical report from treating doctor
	Detailed postmortem report/ autopsy report
	❖ Duly completed <u>Claim Form</u>
	 Copy of police report
Permanent Total Disablement	Medical specialist report confirming the permanent disablement and
	percentage of disability for assessment done at the end of 12 months
	after the accident.
	 Detailed medical report from treating doctor
Inconvenience Allowance	❖ Duly completed <u>Claim Form</u>
	❖ Copy of police report
	❖ Duly completed <u>Claim Form</u>
	❖ Copy of police report
Daily Hospital Income	 Doctor's diagnosis notes or medical report
	 Copy of hospital billing statement or hospital discharge summary

Note: Further documents may be requested where necessary during the claim assessment process.

Having these details prepared will expedite the processing of your claim and help us provide you with the best possible assistance. Along with the above information, email your claim request to:

- 1. AIGMYCare@aig.com for Identity Theft Claim; or
- 2. <u>MYPAClaims@aig.com</u> for Accidental Death, Permanent Total Disablement, Inconvenience Allowance and Daily Hospital Income Claim.

Thank you and we appreciate your cooperation in making the claims process efficient for you.